



3rd March 2011 - 8.00pm

## Location

Jenny Impey's House

Address details to follow (little kingshill)

AGENDA	Actions
<p><b>1. Welcome &amp; Introductions</b></p> <p>Greg opened the meeting at 8pm. Thanked all those who had attended and passed on apologies from those unable to attend. He thanked Jenny for hosting the evening.</p> <p>In attendance: Greg Nicholls, <b>(GN)</b> Mrs Thomson, <b>(RT)</b> Miss Durrant, <b>(RD)</b> Carys Martin, <b>(CM)</b> Sally Thomson, <b>(ST)</b> Julie Gannon, <b>(JG)</b> Hayley Sanders, <b>(HS)</b> Jenny Impey, <b>(JI)</b> Emma Woolven. <b>(EW)</b></p> <p>Apologies: Lyn Jeffery, Lindsay Mason, Jo Salsbury.</p>	
<p><b>2. Quiz Night- 12<sup>th</sup> March</b></p> <p>*Sold 120 tickets but could go up to 130. With the ticket price increase it will be a good profit. Fish suppers costing £4:50 per portion.</p> <p>*Emma clarified that her parents will deliver the fish and chips – we need to let her know exact numbers by Wednesday she will also order a couple of spare and 2 spring roll options for veggies.</p> <p>* Delivery at 8:50</p> <p>* Quiz organiser Jackie Galvin with help from Gunnar. Mr Walters to help with scoring. Jackie has it all organised with her team of helpers.</p> <p>* Furniture - Mr Brown to put out tables and chairs – <b>ACTION</b> Mrs T to confirm with Mr Brown</p> <p>* Pencils and microphone – <b>ACTION</b> Miss Durrant.</p> <p>* Timetable: 7:30 Bar open, 8:00 prompt Quiz start, 9:00 Eat,</p> <p>* Set Up 4:30 – 5pm <b>ACTION</b> Greg, Julie, Sally Carys, John if reqd. Julie to dress tables.</p> <p>* Bar license –<b>ACTION</b> Greg</p> <p>* Team names and print out –<b>ACTION</b> Carys</p> <p>* Nibbles – each table to bring own <b>ACTION</b> Greg to e-mail team leaders</p> <p>* Booker shop for: table cloth, salt, forks(if not provided) napkins. (enough vinegar in shed) <b>ACTION</b> Emma.</p> <p>* Scissors and tape <b>ACTION</b> Greg and Julie.</p> <p>* It was decided that there is no point in tickets there will be an exact number of seats per table!</p> <p>* PA system, including spare batteries. <b>ACTION</b> Mrs T and Miss D</p> <p>* Compere – someone from Francis' table</p> <p>* BAR – Iain Colling with help from Mr Tomlin, Kevin Galvin. They have done a fantastic job in organising and ordering, they have decided on prices.</p> <p>* Glasses – Hired but need washing, can everyone from the PTA take a box home for washing and return Sunday morning <b>ACTION</b> All.</p> <p>* Tidy Up and Mop. It was decided this would be done on Sunday morning at 10am unless Mr Williams needs the hall for Sunday school – Greg will check with him <b>ACTION</b> Greg, Carys and any other volunteers.</p>	<p><b>GN</b></p> <p><b>EW</b></p> <p><b>RT</b></p> <p><b>RD</b></p> <p><b>GN/JG/ST/CM</b></p> <p><b>JS</b></p> <p><b>GN</b></p> <p><b>CM</b></p> <p><b>GN</b></p> <p><b>EW</b></p> <p><b>JG</b></p> <p><b>RD</b></p> <p><b>All</b></p> <p><b>GN,CM,</b></p>



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<p><b>3. Next PTA fundraising goal</b></p> <p><b>MINI BUS</b> - Mrs T reported that she had only had negative feedback regarding the Mini bus from parents. The comments were that it was too expensive and money could be better spent elsewhere. Suggestions were for a turning circle to drop off children from Buryfield entrance with a safe walk through school grounds. Cleaning and maintenance of the bus were also issues raised.</p> <p>Hayley has done a fantastic job in researching costs for mini buses and concluded that it would be £10-£14K + VAT for a 2 yr old model with 30,000 miles on clock. Details of Hayley's findings to be attached.</p> <p><b>Turning point</b> - was then discussed – school had previously had planning and quotes for this at over £40K hence the project didn't go ahead. It was of general opinion that the turning circle was not of benefit to the children and not the best way of spending PTA monies.</p> <p>Mrs T will discuss this with the school governors and look into any possible council grants and or travel plan money. Their argument will be that it will benefit the whole village as traffic is a problem though the village at school time with two large schools in close proximity hence it is a council issue</p> <p>At a later stage in the evening an outdoor shelter was discussed and was very well received and we will await pricing before a decision is made. See discussion below.</p>	
<p><b>4. Update on all actions from the last PTA meeting</b></p> <p><b>BEER FESTIVAL:</b> 18<sup>th</sup> June (evening)</p> <p>Emma has put in a lot of time in researching the possibility of a beer festival fund raiser. Looking at selling 150 tickets at £10 each. Sponsorship from 4 brewers – Chiltern, Vale, Tring, Rebellion Ticket price includes one bottle of beer with a customised label (£1) also the band. Just that = £750 profit plus the brewery suggests another 2 pints per person –profit £680. A BBQ always makes a very good profit. A Marquee on eBay would cost approx £1350 (6mx14m) ST to ask Jackie Galvin to look into the possibility of county supplying use of a County marquee. <b>ACTION</b> Emma to continue with ongoing research with respect to the beer festival whilst the PTA research an outdoor space see below</p> <p>Mrs T then suggested a BARN / SHELTER as a permanent (but not too permanent structure as it required planning!) for the playground. This would be situated next to the mobile classroom. It could be used for the children all year round to protect from rain or sun and be used as a kind of outdoor playground and an outdoor teaching area – it would be fantastic if this could be in place before the beer festival so it could have a "grand opening" all members of the PTA agreed that this was a very good idea. <b>ACTION</b> All to look into ideas of structures and costs and report back to Hayley by the end of next week. Mrs T to measure the space required to be covered. <u>Target</u> – for all ideas to be collated and decisions made end of next week.</p>	<p><b>ST</b></p> <p><b>EW</b></p> <p><b>ALL</b></p> <p><b>RT</b></p>

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<p><b>WAITROSE</b> - Chesham Waitrose has submitted their 6 month plan for funding and Great Missenden has been put down for the Green Disc scheme. When we have confirmation parents will be informed.</p> <p><b>NEWSLETTER</b> - Next letter out on 7<sup>th</sup> March <b>ACTION</b> Jo Salsbury 63 members are now signed up for easy fundraising a reminder will be put on newsletter.</p> <p><b>INFORMATION SCREEN</b> - This is now up and running but with a few technical hitches/issues. Kirsty and Louise were originally going to help but this needs some discussion . <b>ACTION</b> Greg to liaise with Jo, Kirsty and Louise</p> <p><b>100 CLUB</b> - Lindsey and Jane have now taken this over with the help of Jenny it is all up-to-date and ready for a re-launch at quiz night. <b>ACTION</b> Lindsey and Jane</p>	<p><b>HS</b></p> <p><b>JS</b></p> <p><b>CM</b></p> <p><b>GN/JS</b></p>
<p><b>5. A.O.B</b> Miss Durrant would like the PTA to pay for the same leavers books as last year at an approximate cost of £300. This was agreed.</p> <p>France 2011 hats for year 6 still have not got a sponsor we are looking at approx £500 – Can anyone help?</p> <p>Mrs T raised, that a rumour was circulating that the PTA no longer have anything to do with the famers market. This is NOT true! She very much wants us to be involved with any selling, be it cakes or otherwise. The next market is on Thursday 8<sup>th</sup> April with a theme of Easter. The PTA will have a stall and sell Easter plant gifts. <b>ACTION</b> Julie to make and organise. Carys and Sally will look into selling juice drinks for the children.</p>	<p><b>JG/CM/ST</b></p>
<p><b>Date and location of next meeting</b></p> <p>Date of next meeting Tuesday 3<sup>rd</sup> May at Emma’s house (Prestwood)</p> <p>Meeting closed at 10:10pm.</p>	