

Class Reps Meeting Notes 17th October 2025

Welcome & Introduction

- JM thanked everyone for volunteering to be a Class Rep and attending the meeting. He emphasised the importance of strengthening communication between school and parents.
- JM shared the Class Rep Job Description; there have been no changes to the role since last year and he asked Reps to review and confirm they're happy with the responsibilities. Any feedback can be sent to the school office.
- Reps are to bring concerns on behalf of the whole class, not individual cases. These should be directed to the Class Teacher or a member of SLT. A member of the SLT is available on the gate daily for informal conversations.
- JM said that WhatsApp groups can be useful, but reps are reminded to monitor tone and content. Please direct issues to teachers or SLT, not to group chats.
- A Class Rep proposed a separate meeting on school catering. JM shared that the Trust is undergoing a tender process for a new catering provider. More information will follow. Complaints should continue to be directed to Sodexo in the meantime.
- Due to time constraints, **please limit feedback to 3 key points** per class. JM also asked for examples of positive feedback to balance concerns. Reps reminded to be mindful of tone, especially as feedback is seen by staff and can be disheartening.
- Class order at meetings will rotate to ensure all classes have time to discuss their points.

Year 6

6P

1. Reading Records

- These are checked weekly (Fridays); children encouraged to write comments (especially in Y6). House Points awarded for reading with evidence. Aim: 3–5 times/week reading.

2. KS2 Targeted Maths Groups

- Groups are fluid and can change lesson to lesson. Feedback is entirely positive; children and staff are benefiting.

3. 11+ Breakfast

- Great initiative by Year 6 team, appreciated by families. JM confirmed similar event will happen before SATs.

4. Lunchtime Concerns:

- Year 6 always go last by rota; JM confirmed that each Y6 class gets a turn going first. Food quality noted; will continue monitoring.

6E

1. **First Aid for Cuts/Grazes:**

- Staff do treat cuts where possible. Inaccessible injuries (e.g. under clothing) may require child to clean in private.
- JM has followed up with LSAs and confirmed that these are cleaned.

2. **Behaviour Policy:**

- Suggestion to explicitly include misogyny. JM said that Feedback will be passed to the Trust (GLT-wide policy). This was one of the topics he covered on MAGEE day.

3. **Lost Property:**

- Year 6 will **sort lost property weekly** as part of their responsibilities.

4. **Oracy:**

- Oracy is **integrated across the curriculum**.
- Opportunities to speak in assembly and class are already happening, children often asked to debate and lead assemblies.
- School happy to share oracy prompts on the website.
- There is no extra time available in the curriculum for oracy-specific prep.

5. **Reward System Clarity:**

- **House Points** – academic effort, behaviour.
- **Respect Points** – manners, helpfulness.
- **G-Coins** – Achieving Great/Fantastic, Completing Respect Passports. This is a Trust Wide initiative.
- Some children more motivated than others by the rewards system and that's okay.

Year 5

5A

- Positive feedback on:
 - Maths groups.
 - Nurture group.

- SEN planning (great communication).
- Teacher-parent collaboration.
- Praise being shared home.
- Class-specific concerns directed individually – school has followed up.

5W

1. Reading Books/Sentences:

- Reading records are checked on Fridays.
- Sentences were part of SPaG push but not school policy.

2. Spelling Confusion:

- Spellings are based on PiXL groupings.
- Posted on school website.

3. General Positive Feedback:

- Strong teacher-parent connection.
- Enjoyable enrichment events: disco, harvest, trips etc

5H

1. Toilets:

- Complaints about usability: locks, cleanliness.
- JM has reported to site team and are being addressed.
- KS1 playground toilets better as only used break/lunch only.
- Staff to reinforce that children should report issues.

2. Library Access:

- Children should visit every two weeks and Teachers have been reminded.
- Library now uses a new system to scan books and Year 6 helpers assisting to set this up. This helps with tracking books and finding out what books children are enjoying.

Year 4

1. INSET Day and Club Booking Timing:

- INSET days dictated by Trust – often booked midweek for better speaker availability.
- Club bookings opening at 5pm – this requires manual staff input to open the clubs. At the moment no way of automatically opening the club bookings.

2. Reading Books:

- Already distributed and in use.
- Teachers reminded to ensure consistency.

3. Maths Group Teacher Rotation:

- Groups/teachers rotate – this is already happening.

4. Positive Feedback:

- Mrs Kirton praised for passion and energy in music teaching.
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Year 3

3C

1. KS2 Maths Groups:

- Parents will receive updates through parents' evenings, assessments, and reports.

2. PiXL Assessments:

- Results used for groupings and interventions.

3. PTA Event:

- Wine & cheese evening appreciated!

4. Spelling Books:

- Teacher reminded – will ensure books are used and sent home.
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Year 2

1. KS1 Playground Toilets:

- Cleaned daily; complaints passed to site team.
- Understandable issues in wet weather, but checks have been made and toilets are clean. Toilet paper is replenished immediately.

2. Bike Shed Roof:

- Still on the list. Robin Brown looking into how we can fix.
- Temporary fix under discussion. Class reps and office to share to share with parents via newsletter/Facebook to see if anyone can help.

3. Reading Expectations & Volunteers:

- Children read at least 3x weekly in school.

- Reading records only filled in when brought to school, so please ensure these are sent in.
 - Volunteers readers being recruited and will include readers for Y5/Y6 children who need it.
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Year 1

1. PTA Events & Clubs:

- Appreciation shared for wide range of opportunities.

2. Safeguarding Concerns:

- New plan in place: from Monday, no parents on site at pick-up/drop-off.
- MUGA still used when children are collected from clubs; Jellies children are supervised by staff and in high-vi jackets.
- Door codes to be changed.

3. Return Call Issues:

- If you are unable to get an answer on the phone, do email in but best way to contact school urgently is via telephone. See [who to contact at Great Missenden School](#)
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Reception

1. Jellies Procedures:

- Changes communicated and concerns acknowledged.

2. Curriculum Information:

- Available on class and EYFS pages of website.

3. After School Clubs:

- Parents requesting more Early Years-specific options. Reception children will be able to do clubs from the spring term. From the experience in the first term they are too tired and need time to settle in.
- KS2 clubs currently more prevalent because there are more KS2 children.

4. Buddies:

- Year 6 buddies enjoying the role.
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Pre-School

1. Tapestry Updates:

- Parents enjoying regular posts – please keep engaging with ‘likes’.

2. Communication Clarity:

- Will specify when preschool is/ isn’t involved in events.

3. Paint Stains:

- Aprons are provided, but accidents still happen. They do use washable paints.
 - Preschool clothes recommended – unavoidable mess sometimes!
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AOB:

- **PIXL Assessments:**

- Pixl papers will be sent out after parents evening, except for Y6 papers which will be sent home before others.
 - Diagnostic tool and no fixed score boundaries (except for Y6). Please ask about at parents evening if you would like to know more.
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